



CHANAKYA TEACHERS TRAINING COLLEGE

(52' BIGHA SAPAHA MADHUPUR, DEOGHAR-815353)

Curriculum Development Committee



CHANAKYA TEACHERS' TRAINING COLLEGE

(Recognised by NCTE, Affiliated to S.K.M. University, Dumka & J.A.C., Ranchi)

(B.Ed./D.El.Ed. Course)

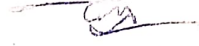
MADHUPUR (DEOGHAR)

Ref.....

Date..14/06/2017.....

Notice

This is to inform you that the Curriculum Development Committee (CDC) meeting of the current academic year is scheduled to be held on 16th June 2017 at 10:30am in the Principal's Office . All are requested to attend the same.


PRINCIPAL
CHANAKYA TEACHERS TRAINING
COLLEGE, MADHUPUR
(JHARKHAND)

Principal

Copy to

- 1.Secretary, (CTTC)
2. Basudev Mondal (Teacher from internship schools)
3. Kuldeep Choudhary (Teacher from internship schools)
4. All the faculty members including convener of (CDC)
5. Prashant Solanki (Alumni Representative)
6. Ashish Pandey (Student Representative)

Curriculum Development Committee (CDC)

Curriculum development committee of the institution functions for achieving effective standards of good practices in the curriculum transactions.

The committee monitors about the effective implementation of the curriculum and making appropriate recommendations. The committee regularly meets and discusses about the current status of curriculum transaction, aiming at improving academic standards. The committee assist in the planning and development of the educational programme in accordance with the philosophy, policies and program learning objectives of the institution and University.

Objectives:

- To execute the curriculum plans.
- To provide appropriate faculty instructions.
- To discuss better strategies of curriculum transactions.
- To provide suitable resources for optimum curriculum transaction.
- To review and reflect curriculum plans.

Functions:

- Plan and organize regular in-house curriculum meetings.
- Discuss about the strategies and procedures of curriculum implementation.
- Equip teachers to utilize their potential in curriculum

transaction -

- * Keeping informed about the curriculum modifications.
- * Appraise the activities of the teachers with respect to academic areas.
- * Assuring adequate support for the teachers in the matters of curriculum implementation.
- * Reviewing and reflecting the academic standards of the institution.

PRINCIPAL
CHANAKYA TEACHERS TRAINING
COLLEGE, MADHUPUR
(JHARKHAND)

MEETING MINUTES.

Name of the Committee : Curriculum Development Committee.

Date and Time : 16/06/2017 at 10:30 a.m.
in the principal's office.

Agenda for the meeting:

1. Welcoming the members of curriculum development committee.

2. Curriculum planning for the academic year 2017-2018.

Members:

- | | |
|---|-----------|
| 1. Dr. Gopi Krishna Tiwari (Principal) | |
| 2. Albert Prakash Ekka (Asst. Professor) | AP |
| 3. Janardan Yadav (Asst. Professor) | |
| 4. Pawan Kr. Patel (Asst. Professor) | R. Pat |
| 5. Rachna Kumari (Asst. Professor) | Rachana |
| 6. Sangita Das (Asst. Professor) | |
| 7. Akhilesh Kr. Yadav (Asst. Professor) | A |
| 8. Manoj Chatterjee (Asst. Professor) | Manoj |
| 9. Mr. Sanjeev Kr. Panwar (Secretary, C.T.T.C.) | Sanjeev |
| 10. Basudev Mondal (Teacher from Internship School) | B Mondal |
| 11. Priyashant Solanki (Alumni Representative) | P Solanki |
| 12. Ashish Pandey (Student Representative) | AP |

Minutes of the meeting:

- Principal welcomed all the members of the committee and oriented about new curriculum plans.
- Discussions were carried out to implement curricular plans more effectively by preparing a comprehensive institution specifically academic calendar.
- Suggestions sought for regular monitoring of curricular plans.
- Proposals and plans were sought for the school internship programme and its corresponding visits.
- Recommendations were sought to conduct EPC in the prescribed curriculum.
- Debated about the integration of institutional missions and vision in the curricular planning.
- Nomination for convenor incharge for the curricular plan.

Actions / decisions Taken:

- * Necessary guidelines were issued for the preparation of academic calendar.
- * It is decided to give incharge to the convenor of the committee to monitor the progress of the curriculum plans.
- * Steps were taken for deploying students for school internship programme.
- * List of resources person for EPC are sorted out.
- * Plans were decided to integrate institutional vision and mission.

Meeting wrapped at 12:30 pm by the expression of vote of thanks.

PRINCIPAL
CHANKYA TEACHERS TRAINING
COLLEGE, MADHUPUR
(JHARKHAND)
Principal.

MINUTES OF MEETING
2018-19



CHANAKYA TEACHERS' TRAINING COLLEGE

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(B.Ed./D.El.Ed. Course)


MADHUPUR (DEOGHAR)

Ref.....

Date. 12/08/2018.....

Notice

This is to inform you that the Curriculum Development Committee (CDC) meeting of the current academic year is scheduled to be held on 14th Aug 2018 at 10:30am in the Principal's Office . All are requested to attend the same.


PRINCIPAL
CHANAKYA TEACHERS TRAINING
COLLEGE, MADHUPUR
(Jharkhand)

Copy to

1. Secretary, (CTTC)
2. Basudev Mondal (Teacher from internship schools)
3. Kuldeep Choudhary (Teacher from internship schools)
4. All the faculty members including convener of (CDC)
5. Prashant Solanki (Alumni Representative)
6. Pankaj Kumar Sharma (Student Representative)

Meeting Minutes

Name of the committee : Curriculum development committee

Date & Time : 14th Aug, 2018 at 10:30 a.m
in Principal's office.

Agenda for the meeting :

1) Welcoming the members of curriculum development committee.

2) Curriculum planning for the academic year 2018 - 2019.

Members :

1. Dr. Gopi Krishna Tiwari	(Principal, C.T.T.C.)	
2. Albori Prakash Ekka	(Asst. Professor)	Albori
3. Jnanidan Yadav	(Asst. Professor)	Jnanidan
4. Mr. Sanjeev Kr. Pansari	(Secretary, C.T.T.C.)	Sanjeev
5. Basudev Mondal	(Teacher from Internship school)	Basudev
6. Kuldeep Choudhary	(Teacher from Internship school)	Kuldeep
7. Rachna Kumari	(Asst. Professor, C.T.T.C.)	Rachna
8. Pawan Kr. Patel	(Asst. Professor, C.T.T.C.)	Pawan
9. Sangita Das	(Asst. Professor, C.T.T.C.)	Sangita
10. Akhilesh Kr. Yadav.	(Asst. Professor, C.T.T.C.)	Akhilesh
11. Prashant Solanki	(Alumni Representative)	P. Solanki
12. Pankaj Kumar Sharma	(Student Representative)	P. K. Sharma

Minutes of the meeting:

→ Principal welcomed all the members of the committee & outlined curriculum plans.

→ Discussions were carried out to continue the curricular plans according to comprehensive academic calendar specifically designed by the institution.

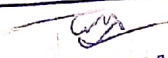
→ Deliberations were carried out to modify the preparatory behaviour of the teachers towards accomplishing expected learning outcome.

→ Proposals were sought for the timely completion of portions.

→ Suggestions collected to enhance ICT integration in the teaching learning process.

→ Proposals, sought to enhance mental strength of students.

→ Nomination for convenor incharge for the curricular plans.


PRINCIPAL
GHANAKYA TEACHERS TRAINING
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(JHARKHAND)

Actions/decisions taken

- * Necessary guidelines were used for executing academic calendar based curricular plans.
- * Classifications on teacher preparation in the accomplishment of expected learning outcomes are ensured.
- * Necessary modification is made in the teacher time-table for the timely completion of portions.
- * Drew attention to ICT integration in the teaching learning process were ensured.
- * Plans were designed for mind control activities.

Meeting wrapped at 12:30 pm by the expression of vote of thanks.

Signature

PRINCIPAL
CHANKYA TEACHERS TRAINING
COLLEGE, MADHUPUR
(JHARKHAND)



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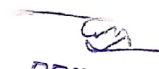
MADHUPUR (DEOGHAR)

Ref.....

Date..12/06/2019

Notice

This is to inform you that the Curriculum Development Committee (CDC) meeting of the current academic year is scheduled to be held on 14th June 2019 at 10:30am in the Principal's Office . All are requested to attend the same.


PRINCIPAL
CHANAKYA TEACHERS TRAINING
COLLEGE, MADHUPUR
(JHARKHAND)
Principal

Copy to

1. Secretary, (CTTC)
2. Basudev Mondal (Teacher from internship schools)
3. Kuldeep Choudhary (Teacher from internship schools)
4. All the faculty members including convener of (CDC)
5. Prashant Solanki (Alumni Representative)
6. Prasad Chattopadhaya (Student Representative)
7. Manisha Kumari (Student Representative)

Campus/Office-52 Bigha, Madhupur - 815353 Dist - Deoghar (Jharkhand)

Mob.- 9708541815,8404998177,9431919324, Website:-cttcinda.org,e-mail - cttc.madhupur@gmail.com

Meeting Minutes :-

Name of the Committee : Curriculum development Committee

Date and Time : 14-06-2019 at 10:30 a.m. in Principal's office.

Agenda for the meeting :-

* Welcoming the members of curriculum development committee.

* Curriculum planning for the academic year 2019-2020.

Members :-		
1. Dr. Gopi Krishna Tiwari (Principal, C.T.T.C.)		
2. Albert Prakash Ekka (Asst. Professor, sub-coordinator)		APE
3. Janardan Yadav. (Asst. Professor, C.T.T.C. co-ordinator)		
4. Mr. Sanjeev Kr. Pansari (Secretary, C.T.T.C.)		
5. Dr. N.C. Jha (Expert, S.K.M.U. Associate Professor)		
6. Basudev Mondal (Teachers from Internship school)		
7. Pawan Kr. Patel (Asst. Professor, C.T.T.C.)		R. Patel
8. Rachna Kumari (Asst. Professor, C.T.T.C.)		
9. Kumar Seikant (Accountant)		
10. Prashant Solanki (Alumni Representative)		P. Solanki
11. Prasad Chattopadhyaya (Student Representative)		
12. Manisha Kumari (Student Representative)		M. Kumari

Minutes of the Meeting:

- * Principal welcomed all the members of the committee and oriented about new curriculum plans.
- * Upriised the effectiveness of the curricular plan in the previous year.
- * Reviewed the curriculum plans for enhancing the competencies for community based practicum.
- * Considered students difficulties in completing & maintaining curricular records.
- * Deliberated about the student participation in co-curricular activities.
- * Proposed plans for granting internship certificates for students.
- * Nomination for convenor incharge for curricular plans.

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(JHARKHAND)

Actions/decisions Taken:

- * To assess the curricular plan effectively results evaluation made mandatory.
- * Plans were designed to organize more outreach activities to enhance community engagement.
- * Emphasised the importance of maintaining and completing the curricular accounts on time.
- * Highlighted importance of practicing co-curricular activities and given in charge for teachers monitor the same.
- * Steps were taken to issue internship certificate for students.

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(JHARKHAND)

Meeting wrapped at 12:30 pm by the
expression of vote of thanks.

PRINCIPAL
CHANAKYA TEACHERS TRAINING
COLLEGE, MADHUBUR
Signature: _____

**MINUTES OF MEETING
2021-22**



CHANAKYA TEACHERS' TRAINING COLLEGE

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(B.Ed./D.El.Ed. Course)
MADHUPUR (DEOGHAR)

Ref.....

Date...11/09/2021...

Notice

This is to inform you that the Curriculum Development Committee (CDC) meeting of the current academic year is scheduled to be held on 13th September 2021 at 11:30am in the Principal's Office . All are requested to attend the same.


PRINCIPAL
CHANAKYA TEACHERS TRAINING
COLLEGE, MADHUPUR
(JHARKHAND)

Copy to

- 1.Secretary, (CTTC)
2. All the faculty members including convener of (CDC)
3. Basudev Mondal (Teacher from internship schools)
4. Amit Kumar (Teacher from internship schools)

Campus/Office-52 Bigha, Madhupur - 815353 Dist - Deoghar (Jharkhand)

Mob.- 9708541815,8404998177,9431919324, Website:-cttcinda.org,e-mail - cttc.madhupur@gmail.com

MEETING MINUTES :-

Name of the Committee :- Curriculum Development Committee :-

Date and Time :- 13th Sept. 2021 at 11:30 a.m in Principal's office.

Agenda of the meeting :-

- Welcoming the members of curriculum development committee.
- Curriculum planning for the academic year 2021-2022.

Members :-

1. Principal : Dr Gopi Krishna Tiwari (C.T.T.C.)
2. Akhilesh Kr. Yadav (Asst. Professor, C.T.T.C.)
3. Sangita Das (Asst. Professor, C.T.T.C.)
4. Pawan Kr. Patel (Asst. Professor, C.T.T.C.) R. Patil
5. Rachna Kumari (Asst. Professor, C.T.T.C.) Rachana
6. Manoj Chatterjee (Asst. Professor, C.T.T.C.) Manoj
7. Soumen Ghoshai (Asst. Professor, C.T.T.C.) Soumen
8. Kumar Sukant (Accountant)
9. Sanjiv Prasad (Office Staff) Sanjiv Prasad
10. Tanardan Yadav (Co-ordinator) Tanardan
11. Basudev Mondal (Teacher from internship school) Basudev

Minutes of the Meeting.

- * Principal welcomed all the members of the committee and oriented about all curriculum plans.
- * Revised last years curricular plans and mid-course correction.
- * Examined efficacy of online classes.
- * Proposals were sought for Post-pandemic classes.
- * Deliberations carried out for the smooth conduct of examinations.
- * Debated about the conduct of tours and field visits.
- * Nomination for convenor incharge for the curricular plans.

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Actions / decisions taken:-

- * Plans were suggested to complete the curricular plans in timely manner.
- * Committee expressed satisfactions over online classes.
- * Designed plans for offline classes after pandemic period.
- * Necessary guidelines were issued for the respective committee for the conduct of examination.
- * Steps were taken for executing tours and field visit plans.

PRINCIPAL
CHANAKYA TEACHERS TRAINING
COLLEGE, MADHUPUR
(JHARKHAND)

Meeting wrapped at 12:30 pm by the expression of vote of thanks.

Signature
PRINCIPAL
CHANAKYA TEACHERS TRAINING
COLLEGE, MADHUPUR
(JHARKHAND)

MINUTES OF MEETING
2022-23



CHANAKYA TEACHERS' TRAINING COLLEGE

(Recognised by NCTE, Affiliated to S.K.M. University, Dumka & J.A.C., Ranchi)
(B.Ed./D.El.Ed. Course)

MADHUPUR (DEOGHAR)

Date.....9/11/2022.....


Ref.....

Notice

This is to inform you that the Curriculum Development Committee (CDC) meeting of the current academic year is scheduled to be held on 11th November 2022 at 11:00am in Seminar Hall . All are requested to attend the same.

Copy to

- 1.Secretary, (CTTC)
2. Principal, (CTTC)
3. Dr. N.C. Jha (Expert)
4. All the faculty members including convener of (CDC)
5. Pankaj Kumar Ray(Alumni Representative)
6. Manisha Kumari (Alumni Representative)
7. Niharika Kumari (Student Representative)
8. Shubham Kumar Verma (Student Representative)


Principal
CHANAKYA TEACHERS TRAINING
COLLEGE, MADHUPUR
(JHARKHAND)

List of Persons Participated.

Date:- 11/11/2022

Members Present:

Sl. No.	Name	Designation	Attendance.
1	Dr. Gopi Krishna Tiwari	Principal	
2	Dr. N.C. Jha.	Expert	R. Chandra
3	Albert Prakash Ekka.	Co-ordinator	A.P.
4	Pawan K. Patel	Faculty member	P. Patel
5	Janardan Yadav.	Faculty member	A
6	Rachana Kumari	Faculty member	Rachana
7	Manoj Chatterjee.	Faculty member	M. Chatterjee
8	Sangita Das.	Faculty member	
9	Akhilesh K. Yadav.	Faculty member	A
10	Soumen Ghoshai	Faculty member.	
11	Shubham K. Verma	Student member.	Shubham K. Verma
12	Shimant Mondal	Student member.	Shimant
13	Niharika Kumari	Student member.	N. Kumari
14	Ruma Bhandary	Student member.	Ruma Bhandary
15	Baby Kumari	Student member.	B. Kumari
16	Naziya Parween	Alumni Member.	N. Parween.
17	Pankaj Kumar Ray	Alumni member	P. K. Ray
18	Rajesh Yadav	Alumni member	R. Yadav
19	Manisha Kumari	Alumni member	Manisha Kumari
20	Kanhaya Lal Jha.	Alumni member	K. L. Jha.

PRINCIPAL
CHANAKYA TEACHERS TRAINING
COLLEGE, MADHUPUR
(JHARKHAND)

Curriculum Development Committee - Meeting Minutes. (2022-2023)

Keeping in view of the overall development of the trainee the curriculum development committee of Chanakya Teachers' Training College conducted meeting under the chairmanship of the Principal Dr. Gopi Krishna Tiwari on 11/11/2022 in seminar hall at 11 am. Several important points related to curricular, co-curricular and extra-curricular activities were discussed and it was guided by the principal to keep all the important activities in the annual calendar.

Agenda


1. Syllabus provided by the University.
2. Annual Academic Calendar.
3. Active Learning.
4. ICT Enableness.
5. To organize annual cultural, literacy and Sports activity.
6. Pre-Internship Training (Micro-teaching) and use of innovative methods and techniques.

Main issues Discussed:-

1. Discussion was done on the syllabus and chairperson assigned the faculty members with the responsibilities with a commitment to complete the syllabus provided by the University on time with dedication.
2. In view of overall development of the students and to be mindful of curricular, co-curricular and extra-curricular activities, it was decided for the preparation of annual academic calendar of the 2022-2023.
3. To encourage and involve students actively or experientially in the learning process through discussion, foster real problem solving, group project, case study, peer teaching etc. It was guided to implement Active Learning in the classroom to develop their collaborative skills and build self-confidence.
4. To build the skills of computing, ability to handle an ICT environment and to produce professionally and globally competent graduates it was decided to develop and keep ICT classes in the curriculum as it plays an important role in improving professional development, innovative teaching.
5. To develop leadership quality, to enhance confidence, self-esteem, social development, to explore strengths and talents outside

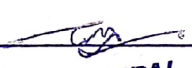
of academic' steam guided that such events compuhrosily should be organized in college.

6. To prepare schedule, to train the students and develop their pedagogical skills / techniques, Micro teaching / pre internship training / workshops for preparing lesson plan etc. must be organized to develop teaching competency, the potential of the learner through creative, experimental and joyful modes of teaching.


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(JHARKHAND)

Action Taken:-


- * Asst. Prof. Pawan Kr. Patel along with Janardan Yadav had been assigned with the responsibility for developing class time-table and follow the guidelines.
 - * Dr. Gopi Krishna Tiwari has been assigned with the responsibilities of Academic Head and was guided to do the needful for the successful completion of the session along with preparation of academic calendar keeping in view the calendar of the University, wherever applicable.
 - * All faculty members were guided to follow the decision and give their best to boost and motivate the students for Creative thinking skills.
 - * Asst. Professor Rachana Kumari appointed for the implementation of the same to possess the skills and qualification responsive to the needs of the time.
 - * Asst. Prof. Soumen Ghosai and Manoj Chatterjee had been assigned for the work.
1. Pawan Kr Patel.
 2. Janardan Yadav.
 3. Rachana Kumari


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(JHARKHAND)

Faculty members were informed and guided to follow to deliberate the above mentioned key points and these programs must be kept in the curriculum.

Conclusion:-

To nurture and develop teaching competency, pedagogical skills and keeping in mind over all development of the students it was guided to follow all the decisions taken in the meeting and conduct all the activities in serious way. Chairperson guided and advised all the faculty members to carry the things on time and give their best efforts for the development of the students.


PRINCIPAL
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